

## **Speaking/Singing Engagement Request**

Thank you for your interest in having Jenny Luelf minister at your church. She appreciates your consideration. Because of her commitment to her family, Jenny is able to accept very few engagements. However she does consider every invitation, and will respond promptly.

Jenny's method of choosing which speaking/singing engagements she will accept is listed below.

1. **Availability:** Is Jenny available on the requested dates?
2. **Family:** Does the request conflict with family events?
3. **Audience:** What is the purpose of the event? How many will be in attendance? Is this an event that Jenny feels that she can make a contribution with her testimony and singing?
4. **Honorarium:** Can Jenny be compensated for her time away from her family? Jenny's current honorarium is \$500.00 per day. If an extra day is needed for travel to the event, a partial honorarium is required (i.e. \$700 for Thursday/Friday).

Jenny's final decision is not based on finances. Many times she speaks for less than her honorarium. If you can't afford this amount, please indicate what your budget allows.

5. **Travel Expense:** Will Jenny's travel expenses be reimbursed? If she has an assistant traveling with her, will these expenses be reimbursed as well?

We understand that the resources that you have available may not match up with these requirements. Because the time that Jenny can spend away from her family is limited, she has to be very selective in choosing speaking and singing engagements. She will consider each and every request. Thank you for understanding.

Thanks again for considering Jenny to minister at your event. If you have any questions please feel free to contact us. Please download Jenny's ministry request form and email it to [jennyluelf@hotmail.com](mailto:jennyluelf@hotmail.com).